



## ***Board of Works Meeting – Minutes from March 25, 2024***

**Board of Works Members in Attendance:** Mayor Phil Jenkins (OL), Wayne Scheumann, and Rod Stump Jr.

**Also Present:** City Attorney Brian Hoffer, Clerk-Treasurer Jeff Knight, 14 guests (13 IP, 1 OL) and two members of the press (IP).

- Call to order: Mr. Scheumann called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance in person and online.
- Approval of the Minutes from March 11, 2024: Mr. Scheumann motioned to approve the minutes. Mr. Stump seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing items that are approvable by the various department heads was submitted. The items presented were 21 Excavating in ROW, 1 Sidewalk Closure, and 1 Sewer Connection). Street Superintendent Warren recommended to decline the requests for 201 N. Clark St (work completed without City's approval) and 304 Maple Lane (runs down the center of Walter's drainage ditch and will need County's approval) and approve the remainder of the excavations in the right of way. He also asked for permission to work with the contractor for the closure of parking spaces for work being completed on 106 E. Main. Mr. Scheumann motioned to approve the Consent Agenda with the exception of the excavations in the right of way requests for 201 N. Clark St. and 304 Maple Lane and grant permission for Street Superintendent Warren to work with the contractor completing work on 106 E. Main regarding parking space closures. Mr. Stump seconded. The Consent Agenda with the two declinations, and permission for Superintendent Warren to work with the contractors at 106 E. Main, was approved unanimously by voice vote.
- There were no petitions or comments by citizens and no reports from committees, boards, or commissions.
- Unfinished Business
  - Fire Station Recommendation from the Technical Review Committee (TRC): Mr. Landon Martin presented the recommendation. He read the qualitative proposal scoring, price proposal, and adjusted price for each team. The winning team was Weigand Construction/K2M who ranked first, had a qualitative score of 71, and an adjusted price of \$166,265.51. This adjusted price is derived by taking the \$11,804,851 price proposal divided by the total qualitative score of 71. Mr. Stump motioned to accept the recommendation from the TRC and approve moving forward with final contract negotiations. Mr. Scheumann seconded. The recommendation was accepted unanimously by voice vote along with BOWs approval to proceed with final contract negotiations with Weigand/K2M. Mr. Scheumann thanked the members of the Technical Review Committee and Veridus for the work they have put in to getting to this point.
- New Business
  - Approve Commonwealth PER for 2025 Water Improvements: Mr. Ryan LaReau presented the findings of the preliminary engineering report (PER). The focus was water main and water service replacements in four areas (Nappanee Street, Clark Street, Hartman Street, and Centennial Street). Each of these areas have a water main that is too small by today's standards (4" vs 6") and each of the lines is over 120 years old. The recommended alternative is to replace the existing lines with a new 6" water main and to install new water services from the new water main to premise plumbing within existing homes to remove lead service pipe from the system. This could be done either using open-cut installation or a trenchless method, such as directional drilling.



Two other issues were reviewed which will help scoring with the SRF. The first was Horizontal Pressure Filter #1 at the Water Treatment Plan. This was inspected in August of last year. This filter has been in place since 1969 and the filter media is degrading. The alternative recommended is to replace the filter media with new media, inspect the structure for any needed rehabilitation at that time. Several butterfly valves used to operate and bypass the filter are beyond their useful life and are in need of replacement.

The second issue pertains to Low Chlorine Residual at the Airport Tank. The alternative recommended to solve this problem was to install altitude valves at the Northwood and Clouse Tanks. The intent would be to program into the system the necessary water turnover at the Airport Tank on a frequency that allows for water age at the eastern portion of the City to be reduced and thus increase the chlorine residual levels to an acceptable 1.0 mg/L.

The total cost of the project is estimated to be \$7,681,200 (water main replacement - \$7,080,600, filter media & rehab - \$311,850, altitude valves – 288,750). This is what is recommended to submit to SRF for scoring. Mr. Scheumann thanked Commonwealth for all of the work they put into this PER.

Mr. Stump made the motion to accept the PER Resolution as presented. Mayor Jenkins was able to rejoin the meeting for this portion of the meeting and seconded. The PER Resolution was accepted unanimously by voice vote.

Mr. Scheumann motioned to accept The SRF Loan Program Signatory Authorization Resolution as presented. Mr. Stump seconded. The SRF Loan Program Signatory Authorization Resolution was accepted unanimously by voice vote.

- Martin Brothers Request for an Irrigation Well at 71732 CR 7: Water Superintendent Van Voorst presented the request. The well will be used to fill the pond on the southeast corner of the property and for irrigation of the property. It will not be for consumption purposes. City Attorney Hoffer asked if this is a permanent well. Superintendent Van Voorst said yes. Mr. Stump motioned to approve the well for the property. Mr. Scheumann seconded. There was a technological issue at this point causing the Mayor to disconnect from the meeting. The vote was two votes to approve the request and no votes against.
- Approve 2024 Memorial Day Parade and Ceremony: Mr. Scheumann presented the request. Mr. Scheumann motioned to approve the parade route and ceremony. Mr. Stump seconded. The 2024 Memorial Day Parade and Ceremony were approved by a 2-0 vote.
- Approve Quote for Franklin Lift Station: WWTP Supervisor Kern presented the request to replace the PLC and radio at the Franklin Lift Station which was hit by lightning. The cost is \$13,383. Mr. Scheumann asked if insurance will cover this. CT Knight talked about the process to get insurance to cover this. The claim has already been opened. Mr. Stump motioned to approve the Franklin Lift Station quote. Mr. Scheumann seconded. The quote was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
  - Mr. Stump motioned to approve the 2024 Water APV's Totaling \$120,025.34 and 2024 WWTP APV's for \$77,472.31. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.



- Reports of City Officers:

- Wastewater – Promotion: Superintendent Kern submitted a request issue a raise, from the probationary, rate to Mr. Jory Montano who has been with the City for 90 days and is doing a good job. Mr. Scheumann motioned to approve the fifty-cent increase from \$21.50 to \$22 effective April 1, 2024. Mr. Stump seconded. The increase was approved unanimously by voice vote.
- Water – Promotion: Superintendent Van Voorst submitted a request to issue a raise, from the probationary rate, to Mr. Cole Reinhard wage from \$20.50 to \$21.50 effective April 7, 2024. Mr. Reinhard has done a good job. Mr. Stump motioned to approve the raise effective April 7, 2024. Mayor Jenkins seconded. The increase was approved unanimously by voice vote.
- Street: Superintendent Warren gave an update on the guard rails for Woodview Dr. He also noted that he was just informed of a sinkhole on East Hudson. They will begin work on it as soon as the weather allows.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:02 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works