



Board of Works Meeting – Minutes from November 27, 2023

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, and Rod Stump Jr.

Also Present: City Attorney Brian Hoffer (OL), Clerk-Treasurer Jeff Knight, 8 guests (7 IP, 1 OL) and one member of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance.
- Approval of the Minutes from November 13, 2023: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing items that are approvable by the various department heads (4 Excavating in ROW Permit applications, and 3 Sewer Connections) was submitted. Mayor Jenkins motioned to approve the Consent Agenda. Mr. Stump seconded. The Consent Agenda was approved unanimously by voice vote.
- There were no petitions or comments by citizens, no reports from committees, boards, or commissions, and no unfinished business.
- New Business
 - Lawson-Fisher proposal for 2024 CCMG: Mayor Jenkins introduced Street Department Superintendent Brent Warren who presented the request. The request is for Lawson-Fisher to handle the design work and the bidding process for potential 2024 Community Crossings Matching Grant (CCMG) projects. The cost is \$37,000. Mr. Scheumann motioned to accept the proposal from Lawson-Fisher regarding the 2024 CCMG project. Mayor Jenkins seconded. The proposal was accepted unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
 - Mr. Stump motioned to approve the 2023 Water APV's Totaling \$91,354.43 and 2023 WWTP APV's Totaling \$67,58.68. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- Reports of City Officers:
 - Police Department: Police Chief Rulli requested approval to hire Mr. Dave Ruiz as a Reserve Patrolman with the effective date being today. Mayor Jenkins motioned to approve hiring Mr. Ruiz as a Reserve Patrolman effect today. Mr. Stump seconded. The hiring was approved unanimously by voice vote.

Secondly, Chief Rulli requested approval to accept the resignation of Reserve Patrolman Julius Rhodes. The effective date is today. Mayor Jenkins thanked Reserve Patrolman Rhodes for his service to the City over the course of his short time with the City. Mr. Scheumann motioned to approve acceptance of the resignation of Reserve Patrolman Rhodes. Mayor Jenkins seconded. The request was approved unanimously by voice vote.

Thirdly, Chief Rulli requested the approval to purchase three pursuit Chevrolet Tahoe's from Kelley Chevrolet for \$43,100 each. An order was placed a year ago and Ford and Dodge cancelled the order. Chevrolet was only able to provide a portion of the order. The pricing received is the best that can be achieved right now (Chevy has to honor last year's pricing). These vehicles will be purchased through the QPA process. Mayor Jenkins informed the BOW's members that none of the manufacturers are making cruisers any longer. CT Knight discussed where the funds would be coming from for the purchases noting that there were



funds available via insurance reimbursement for one vehicle that had been totaled and two vehicles were included in the budget for 2024. No additional appropriations will be required for the purchases. Mayor Jenkins motioned to approve the purchase of the vehicles. Mr. Scheumann seconded. The purchase of the vehicles was approved unanimously by voice vote.

- Utility: Superintendent Gerber commented that between Water and Wastewater they have received approximately 325 locates per month. He noted his appreciation for the work the departmental staff has done to take care of the requests. He also presented Mr. Dave Jensen with the John Hertig Service Award plaque for his 25 years of service. He congratulated Mr. Jensen. Mayor Jenkins said he appreciated the work Mr. Jensen has put in to make sure the community has good quality water.
- Mayor Jenkins reminded everyone to be careful with the use of space heaters during the cold months. He also noted that the fire contracts did have the language additions made to include EMS services. They have been providing that, but the language needed to be added to the agreements. Also, the Miracles on Main and Market parade will take place this Saturday.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:43 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works