



## ***Board of Works Meeting – Minutes from September 11, 2023***

**Board of Works Members in Attendance:** Mayor Phil Jenkins, Wayne Scheumann, and Rod Stump Jr.

**Also Present:** City Attorney Brian Hoffer, Clerk-Treasurer Jeff Knight, 7 guests (6 IP, 1 OL) and one member of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:32 pm.
- Roll call: Members listed above were in attendance.
- Approval of the Minutes from August 28, 2023: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing (1 Excavating in ROW Permit) items that are approvable by the various department heads was submitted. Mr. Scheumann motioned to approve the Consent Agenda. Mayor Jenkins seconded. The Consent Agenda was approved unanimously by voice vote.
- There were no petitions or comments by citizens, no reports of committees, boards, or commissions, and no unfinished business.
- New Business
  - Facility and Equipment Request for Promenade on the Path: Mayor Jenkins noted that this request is primarily for event fencing and the use of reserve officers to assist with parking and event security. The event will be from 5:30 pm to 8:30 pm on September 30<sup>th</sup>. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - Woodview Drive Change Order #4 Field Tile Reconnects: Street Superintendent Warren presented the request. This is for multiple field tiles that need to be reconnected. The total cost of the change order is \$7,090.36. Mayor Jenkins asked if there was an extension of days with this request. Superintendent Warren said one day. Mr. Scheumann motioned to approve the change order in the amount of \$7,090.36 with a one-day extension. Mr. Stump seconded. Change Order #4 was approved unanimously by voice vote.
  - Woodview Drive Change Order #5 HMA to Concrete Path: Street Superintendent presented the request. The change order is to switch the sidewalk from the west edge of the golf course to SR 19 (along Woodview Dr.) to concrete instead of HMA. The change will cost \$0 additional dollars and will not cause an extension in days. Mayor Jenkins motioned to approve the change order. Mr. Stump seconded. Change Order #5 was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
  - Mr. Stump motioned to approve the 2023 Water APV's Totaling \$194,396.37 and 2023 WWTP APV's Totaling \$72,141.41. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- Reports of City Officers:
  - Utility:
    - Superintendent Gerber requested approval to reimburse Mr. Mervin Swartzentruber (152 N. Summit St.) for the installation of a sewer line from Walnut up along the sidewalk and reroute the sewer to the front of the house. There was no sewer adjoining his property. The cost was \$8,190.32. Mr. Scheumann motioned to approve



reimbursement of Mr. Swartzentruber for the cost of putting in a new sewer line. Mayor Jenkins seconded. The reimbursement of Mr. Swartzentruber was approved unanimously by voice vote.

- Superintendent Gerber requested approval to use the Utility Department golf carts for the Apple Festival and for storing the Milan Bus that will also be used in the Apple Festival parade. A certificate of insurance will be provided to the city for the bus. Mayor Jenkins asked Superintendent Gerber to make sure the COI was received prior to parking the bus in the City. Mayor Jenkins motioned to approve the requests pending receipt of the COI. Mr. Stump seconded. The requests were approved unanimously by voice vote.
- Fire Department:
  - Chief Lehman requested approval for adding Mr. Bryce Abel as a probationary volunteer Firefighter effective 8/16/23 and Ms. Lindsey Yoder as a probationary volunteer firefighter/EMT effective 9/1/23. Mr. Scheumann motioned to approve the additions of Mr. Abel and Ms. Yoder to the Fire Department in the capacities mentioned. Mr. Stump seconded. The requests were approved unanimously by voice vote.
  - Chief Lehman requested approval to attend the IERC (Indiana Emergency Response Conference) in Indianapolis on September 13, 2023, through September 16, 2023. The cost is covered by a grant from the Indiana Department of Homeland Security. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request to attend the conference was approved unanimously by voice vote.
- Mayor Jenkins presented a request from the Apple Festival Committee to use the Elder Haus vans to transport people from The Barns to the Chamber on Friday and Saturday this week. The school did not have a bus available. Mr. Scheumann motioned to approve the use of the Elder Haus vans by the Apple Festival Committee. Mr. Stump seconded. The request was approved unanimously by voice vote.

Adjournment: With no further business to discuss, Mr. Scheumann motioned that the meeting be adjourned. Mayor Jenkins seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:47 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works