



Common Council Meeting – Minutes for September 5, 2023

Council Members in Attendance: Amy Rosa, Dustin Geyer, Kelbi Veenstra

Also Present: Mayor: Phil Jenkins, **City Attorney:** Brian Hoffer, **Clerk-Treasurer** Jeff Knight, **Guests:** 2 (IP), and one member of the press (IP) were in attendance.

- Call to Order: Mayor Jenkins called the meeting to order at 7:00 pm and led the Council in the Pledge of Allegiance and an opening prayer.
- Roll Call: Council members listed above were in attendance in person. Council members Ben Leavitt and Dana Hollar were unable to attend.
- Approval of Minutes from the August 28, 2023, Council meeting: Council Member Geyer motioned to approve the minutes. Council Member Veenstra seconded. The minutes were approved unanimously by voice vote.
- There were no petitions or comments by citizens, no reports of committees, boards, or commissions, was no unfinished business, and no new business.
- Approval of Accounts Payable Vouchers - 2023 APV's Totaling \$512,327.88: CT Knight told the Council that these vouchers include one payroll, insurance payments, and many of the normal monthly contract payments such as the Boys and Girls Club, FCDC, and Borden Waste Management. Council Member Veenstra motioned to approve the APV's. Council Member Geyer seconded. The APV's were approved unanimously by voice vote.
- Reports by City Officers: CT Knight asked City Attorney Hoffer the appropriate way to handle the ordinance pertaining to the additional appropriations. The initial additional appropriation request went through three readings by Council, however, there was a procedural oversight as it pertained to the public hearing. Attorney Hoffer suggested that the best way to handle this is to have the public hearing and three readings at the next meeting. Mayor Jenkins noted this can be accomplished by a suspension of the rules. The normal course of business is to have one reading per meeting. The suspension of the rules is not unusual in circumstances such as this.

Mayor Jenkins talked briefly about the draft 2024 budget that was provided to each of the members at the meeting. Based upon the known information at the time, this is a balanced budget. The revenue estimate from Baker Tilly will be provided in the near future. Provided with the draft budget were notes containing the major assumptions made.

- Adjournment: With no further business to be discussed, Council Member Rosa motioned to adjourn the meeting and Council Member Veenstra seconded. The meeting was adjourned at 7:07 pm by unanimous voice vote.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of the Council