



Board of Works Meeting – Minutes from August 28, 2023

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann and Rod Stump Jr.

Also Present: City Attorney Brian Hoffer, Clerk-Treasurer Jeff Knight, 13 guests (11 IP, 2 OL) and one member of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance.
- Approval of the Minutes from August 14, 2023: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing (1 Excavating in ROW Permit) items that are approvable by the various department heads was submitted. Mr. Stump motioned to approve the Consent Agenda. Mayor Jenkins seconded. The Consent Agenda was approved unanimously by voice vote.
- Petitions and Comments by Citizens:
 - Sewer Bill Adjustment – 706 N. Main Street: Mayor Jenkins motioned to table this request until the October 23rd meeting to let the situation get resolved. Mr. Scheumann seconded. The request was tabled until October 23rd meeting unanimously by voice vote.
- There were no reports from committees, boards, or commissions and no unfinished business.
- New Business
 - Ovarian Cancer Awareness Month: Mayor Jenkins introduced the request and Mr. Benward. Mr. Benward asked to put teal ribbons on the city poles (not NIPSCO poles) and trees downtown, along with some yard signs for Ovarian Cancer Awareness Month, just like last year. Street Superintendent Warren commented that everything was done just fine last year in accordance with the request. Mr. Stump motioned to approve the request to hang teal ribbons and post yard signs for Ovarian Cancer Awareness Month. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
 - Apple Festival 30 Day Banner Pole Lease: Mayor Jenkins introduced the request. Superintendent Warren noted that this is for the Apple Festival Banners to be hung from the banner poles from August 29th through September 25th. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The 30-day Banner Pole Lease request for the Apple Festival was approved unanimously by voice vote.
 - Community Fiber Pavilion Internet Equipment Installation for Apple Festival: Mayor Jenkins presented the request for New Paris Telephone/Community Fiber to be able to attach internet equipment to the Pavilion as they have in the past. They wish to install the equipment during the weeks of September 4th through the 15th. The equipment will be removed no later than September 22nd. Mayor Jenkins motioned to approve the request with the requirement that they protect the steel the equipment is attached to. Superintendent Warren noted that there has never been an issue. Mr. Stump seconded. The request to install internet equipment was approved unanimously by voice vote.
 - Borden Solid Waste – 2024 Contract: Mayor Jenkins presented the request and informed the Board that the state statute allows the City to negotiate with Borden for trash service. Mayor Jenkins walked the Board through the draft contract. Mayor Jenkins requested



approval for he and City Attorney Hoffer to negotiate a 5-year contract (which will include curb side recycling pickup) with Borden with an additional 5-year option. Mr. Scheumann motioned to approve Mayor Jenkins and City Attorney Hoffer to negotiate a 5-year contract with Borden Waste Away. Mr. Stump seconded. The request was approved unanimously by voice vote.

- Stormwater Consulting Agreement Phase II – Christopher Burke: Mayor Jenkins presented the request. Based upon the Phase I Feasibility Study, the City has decided upon areas to focus on. The memo covers all of the targeted areas of concern. The estimated cost is \$247,700. Planning Superintendent Nunemaker commented that he thought Christopher Burke has done a great job. Mr. Stump motioned to approve the Stormwater Consulting Agreement Phase II. Mr. Scheumann seconded. The agreement was approved unanimously by voice vote.
- Fire Station Request for Qualifications: Mayor Jenkins presented the request and introduced Tim Jensen (Veridus Group) who is helping the City by serving as the Owner’s Representative. He also recognized Planning Superintendent Nunemaker and his staff for the work they have done putting the RFQ together. Mr. Jensen said that the RFQ is a pretty standard form from the Design Build Institute and that it has been vetted several times. The RFQ is due back by October 9th, 2023, by 3:30 pm. Mr. Scheumann motioned to approve the RFQ pending Mayor Jenkins, Attorney Hoffer, and Planning Superintendent Nunemaker’s review. Mr. Stump seconded. The RFQ was approved accordingly by unanimous voice vote.
- SCADA Computer Update – WWTP: The request was presented by Utility Superintendent Gerber. This will get the computers and software updated by BL Anderson to alleviate the security issues noted by Pro IT due to outdated equipment. The cost will be \$70,000. Mr. Scheumann asked if the funds were budgeted for this year. Superintendent Gerber said no. CT Knight said the funds are available to resolve this security risk. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.

- Approval of Accounts Payable Vouchers:

- Mr. Stump motioned to approve the 2023 Water APV’s Totaling \$135,300.10 and 2023 WWTP APV’s Totaling \$92,783.42. Mayor Jenkins seconded. The APV’s were approved unanimously by voice vote.

- Reports of City Officers:

- Street Department: Superintendent Warren had several requests:
 - Closing Marion St. from 7:30 am – 10:00 am on September 16th for the Apple Festival Run. Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
 - Place a 4-Way Stop Sign at W. Randolph and S. Locke September 14th through 17th. This is the local bypass for S. Main St. being closed. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
 - Permission to attend Indiana Street Commissioners conference September 25th-28th at Swan Lake in Plymouth, IN. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
 - Superintendent Warren told the Board that they received their salt award for the year. The cost will be \$81.38/ton. This is \$12.24/ton more than last year.



- Change Order for the bike path west from the west edge of the golf course. The path will be concrete instead of asphalt. This is at the request of the contractor. It will be much better and easier.

- Utility Department: Utility Superintendent Gerber informed the Board that the Lincoln St. sewer collapse has a minimum of 6' of collapsed sewer. Haskins has been contacted. This area will be buttoned up by the Apple Festival.

- Fire Department: Chief Lehman received a request from the organizer of Ride to Remember for the event to take place on September 10th. They wish to use the fire trucks to raise the flag. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:04 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works