



## ***Board of Works Meeting – Minutes from July 24, 2023***

**Board of Works Members in Attendance:** Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

**Also Present:** **City Attorney** Brian Hoffer, **Clerk-Treasurer** Jeff Knight, 6 guests (5 IP, 1 OL) and one member of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance.
- Approval of the Minutes from July 10, 2023: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing (1 Driveway Permit, 1 Equipment Request, 6 Excavating in ROW Permits, 2 Sewer Bill Adjustments, and 1 Sewer Connection) items that are approvable by the various department heads was submitted. Mayor Jenkins motioned to approve the Consent Agenda. Mr. Scheumann seconded. The Consent Agenda was approved unanimously by voice vote.
- Petitions and Comments by Citizens:
  - Sewer Bill Adjustment – 706 N. Main Street: Mayor Jenkins noted that this property is undergoing an estate change and asked the Board to postpone making a decision on this adjustment until the next meeting. Mr. Scheumann motioned to Table this request until the next BOW's meeting on 8/14/23. Mayor Jenkins Seconded. Tabling the request was approved unanimously by voice vote.
- There were no reports from committees, boards, or commissions and no unfinished business.
- New Business
  - Approval of Oakland Trail Pay App #10 (Final) – R. Yoder Construction: Mayor Jenkins presented the request as Mr. Reese (Troyer Group) did not join the meeting until later. This final payment consists of the 10% retainage withheld during the project minus the \$36,000 the contractor owed for liquidated damages. Total payment will be \$80,882.65. Mayor Jenkins noted warranty items associated with seeding and trees (seed that did not germinate and trees that are unhealthy or dead) and gouges in the trail that need to be fixed. R. Yoder will need to fix these at a time conducive to the repairs/replacements lasting. Mr. Scheumann motioned to approve the pay application, noting the warranty items yet to be repaired and taking into account the liquidated damages. The payment will be \$80,882.65. Mr. Stump seconded. Pay Application #10 was approved unanimously by voice vote in accordance with Mr. Scheumann's motion.
  - Touch a Truck Pavilion Request: Mayor Jenkins presented the request. This event will take place on August 10<sup>th</sup> from 6:00 pm until 8:00 pm. Clarke Street will be closed and marked "No Parking" starting at noon and ending at 9:00 pm. Mayor Jenkins motioned to approve the request with the adjusted street closure time. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
  - Mr. Stump motioned to approve the 2023 Water APV's Totaling \$120,935.75 and 2023 WWTP APV's Totaling \$76,411.45. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.



- Reports of City Officers:

- Street Department: Supervisor Warren presented a request to have a dumpster on the road at 651 Broad Avenue. There was a fire at this location and the dumpster is necessary for the clean-up. The dumpster will take up one parking space and will be there from 3:30 pm on 7/21/23 through 3:30 pm on 8/20/23. There should not be any issue with other parking or street access. Mayor Jenkins motioned to approve the dumpster request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

Superintended Warren also noted that a meeting was just held regarding progress on Woodview Drive. Superintended Warren commented that the contractor has picked up the pace.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:43 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works