



## ***Board of Works Meeting – Minutes from August 14, 2023***

**Board of Works Members in Attendance:** Wayne Scheumann and Rod Stump Jr.

**Also Present:** **City Attorney** Brian Hoffer, **Clerk-Treasurer** Jeff Knight, 10 guests (9 IP, 1 OL) and one member of the press (IP).

- Call to order: Mr. Scheumann called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance. Mayor Jenkins was unable to attend the meeting.
- Approval of the Minutes from July 24, 2023: Mr. Scheumann motioned to approve the minutes. Mr. Stump seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing (3 Excavating in ROW Permits and 1 Sewer Connection) items that are approvable by the various department heads was submitted. Mr. Stump motioned to approve the Consent Agenda. Mr. Scheumann seconded. The Consent Agenda was approved unanimously by voice vote.
- Petitions and Comments by Citizens:
  - Sewer Bill Adjustment – 706 N. Main Street: Mr. Scheumann motioned to leave this request on the Table until the next BOW’s meeting on 8/28/23. Mr. Stump Seconded. Leaving this request tabled until the next BOW’s meeting on 8/28/23 was approved unanimously by voice vote.
- There were no reports from committees, boards, or commissions and no unfinished business.
- New Business
  - Approve Alley Closure – September 13th – 16th for Kountry Cabinets: Mr. Scheumann presented the request and Mr. Denny Miller (Kountry Cabinets) stated that this is the same request as in years past for their tent sale. The closure request is from Locke Street to the middle of the block. Access will still be available to the Bank. Mr. Stump motioned to approve the alley closure request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
  - Approve Steve Saylor’s Conference Request: Mr. Scheumann presented the request for Mr. Steve Saylor to attend the IABO Annual Conference and Code Education Conference in Fort Wayne September 25<sup>th</sup> through the 27<sup>th</sup>. Planning Superintendent Nunemaker told the Board that Mr. Saylor is now on the IABO Board as an At Large candidate, so it is important that he be at this meeting. Mr. Scheumann motioned to approve the request to attend the conference. Mr. Stump seconded. The request for Mr. Saylor to attend the IABO conference was approved unanimously by voice vote.
  - Approve Woodview Dr. Change Order #4 Connection of 10” Tile: Mr. Scheumann presented the request. This is for the connection of a 10” private tile into what is called Structure 107. This is to alleviate drainage from the north side of Woodview Drive. Superintendent Warren reiterated what Mr. Scheumann said. Mr. Evan Laviolette (First Group) said that this was all water that they accounted for, but it happened to be two outlet pipes instead of one. The cost increase is \$7,439. Mr. Stump motioned to approve Change Order #4. Mr. Scheumann seconded. Change Order #4 was approved unanimously by voice vote.
  - Approve Woodview Dr. Change Order #5 Curb Line Adjustment: Mr. Laviolette presented this request. Phend and Brown found a NIPSCO pole, with 2 services, were inside the newly



proposed curb line. The City decided to not move the pole and instead adjust the curb line to avoid the pole and tree line. The surveyor had to update all the changes and layout computations for the changed area and restake the area. The cost increase will be \$915. The cost would have been greater had this method not been chosen. Mr. Scheumann motioned to approve Change Order #5. Mr. Stump seconded. Change Order #5 was approved unanimously by voice vote.

- Approval of Accounts Payable Vouchers:

- Mr. Stump motioned to approve the 2023 Water APV's Totaling \$218,127.71 and 2023 WWTP APV's Totaling \$71,434.36. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.

- Reports of City Officers:

- Police Department: Chief Rulli submitted two requests. The first was for the hiring of Mr. Samuel Wilson as a Reserve Patrolman. He has experience working as a reserve officer in Ohio. Mr. Wilson's effective hire date will be retroactive to August 10, 2023. Mr. Stump motioned to approve the hiring of Mr. Wilson as a Reserve Patrolman with his effective date retroactive to August 10, 2023. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

The second request was to promote Probationary Patrolman Garrett Pauff to Patrolman 1<sup>st</sup> Class. Officer Pauff has been with the department since December of 2022 and has served his probationary time. The promotion will be effective August 13<sup>th</sup>, 2023. Mr. Scheumann motioned to approve the promotion of Officer Pauff to Patrolman 1<sup>st</sup> Class with the effective date of August 13<sup>th</sup>, 2023. Mr. Stump seconded. The promotion was approved unanimously by voice vote.

- Utility Department: Utility Superintendent Gerber informed the Board that the Utility will be flushing all City owned fire hydrants starting on August 28<sup>th</sup> and running through August 31<sup>st</sup>. The flushing will take place at night beginning at 10:00 pm and finish by 6:00 am. On August 23<sup>rd</sup>, the Utility will start feeding a stronger dosage of chlorine in order to clean the water mains. Residents may smell chlorine in the water, but it will still be safe.

As it pertains to WasteWater, there is a collapsed sewer on Lincoln Street just east of Jackson. Once the crew was able to get a camera in the sewer and investigate, they found it was a major collapse. Superintendent Gerber asked the Board to declare an emergency, and this is a public health and safety issue. This will allow the utility to hire Beer and Slabaugh to fix the problem. Mr. Scheumann motioned to declare an emergency on Lincoln Street due to the collapsed tile. Mr. Stump seconded. The motion to declare an emergency on Lincoln Street due to the collapsed tile was approved unanimously by voice vote.

Finally, Superintendent Gerber thanked his staff for all of the overtime they put in to find the water leak along Woodview drive.

- Street Department: Superintendent Warren discussed how Don Carlos Restaurant had asked for a dumpster in front of their establishment in order for renovations to be made. The dumpster was there for four weeks, and no work was done for three-and-a-half weeks. The dumpster is now gone. The owner of the restaurant resides in California. Some items are on backorder, and she was told she would need to make a new request for a dumpster. Nothing has been received from her at this time. The owner was told that the latest a dumpster can be in the street is September 13<sup>th</sup> because of the Apple Festival. A representative from the restaurant attended the meeting and will speak with Superintendent Warren after the meeting.



Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:48 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works