



## ***Board of Works Meeting – Minutes from April 10, 2023***

**Board of Works Members in Attendance:** Wayne Scheumann, Rod Stump Jr.

**Also Present:** **City Attorney** Brian Hoffer, **Clerk-Treasurer** Jeff Knight, 5 guests (5 IP) and one member of the press (IP).

- Call to order: Mr. Scheumann called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance. Mayor Jenkins was unable to attend.
- Approval of the Minutes from March 27, 2023: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- There were three sewer bill adjustment requests. Superintendent Gerber was in agreement with the requests:
  - 356 E. Market St.: Mr. Scheumann motioned to approve the requested adjustment. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - 706 W. Van Buren St.: Mr. Stump motioned to approve the requested adjustment. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
  - 602 E. Walnut St.: Mr. Stump motioned to approve the requested adjustment. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
- There were no Reports of Committees, Boards, and Commissions and no Unfinished Business.
- New Business
  - Partial Pay App #2 – Centennial Sewer Rehabilitation – Visu-Sewer, Inc.: Utility Superintendent Gerber presented the request for payment in the amount of \$29,136.12 for work completed on the sewer. Mr. Stump motioned to approve the pay application. Mr. Scheumann seconded. Partial Pay App #2 was approved unanimously by voice vote.
  - Change Order #4 Centennial Sewer Rehabilitation – Visu-Sewer, Inc.: Superintendent Gerber presented the request. This is the final quantity change order. The company did not use as much material as they thought they would need so this is a decrease of \$13,511.50. Superintendent Gerber continued by informing the Board that Visu-Sewer had an issue on E. Centennial Street that will need to be resolved outside of the project. Visu-Sewer and the City will split that repair cost. Mr. Stump motioned to approve the change order. Mr. Scheumann seconded. Change Order #4 (reduction of \$13,511.50) was approved unanimously by voice vote.



- Approve Turkey Creek Fire Territory Box Alarm Acknowledgement: Fire Chief Lehman presented a copy of the MABAS box alarm assignments for mutual aid with Turkey Creek Fire Territory. He noted that this is the same agreement that has been entered into with other fire departments within the MABAS. Mr. Scheumann motioned to approve the Turkey Creek Fire Territory Box Alarm Acknowledgement as submitted. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Don Carlos Dumpster Rental: Street Superintendent Warren presented the request for the dumpster during the time of restaurant remodeling. The dumpster will need to be in front of the business in on-street parking along W. Market. There is not enough room to get the dumpster put in back of the building due to overhead wires. This will be for a two-to-four-week timeframe although the start date is still uncertain as they wait on permitting. Mr. Stump asked if the dumpster would take a parking space. Superintendent Warren said yes and that he would work with the contractor to try and get material/equipment offloaded so they could park elsewhere. Mr. Scheumann noted that the request mentioned a start date of March 27, but that Superintendent Warren answered the question as to why there has been a delay in the date. Mr. Scheumann voiced his concern about the impact of multiple parking spaces possibly being taken for a long duration of time and asked that Superintendent Warren talk with the other business owners to inform them of the work to take place. City Attorney Hoffer mentioned the need to have the City listed as “additional insured” on the certificate of insurance. Superintendent Warren agreed. Mr. Scheumann motioned to allow Superintendent Warren to work with the business regarding the dumpster and also to obtain a certificate of insurance with the City listed as additionally insured. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Quotes for Ground Penetrating Radar on E. Lincoln St.: Superintendent Warren presented the request and the quotes. There is a sinkhole at this location and the radar should help determine the cause. Two quotes were obtained, and Mason Private Locating was the lowest quote at \$730. Mr. Scheumann motioned to approve Superintendent Warren moving forward with entering into an agreement with Mason Private Locating for the work on E. Lincoln. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Approve Sewer Application:
  - 805 W. Centennial St – K&K Earth Moving: Superintendent Geber presented the request. This is for the replacement of a sewer lateral from the house out to the edge of the street (not under the street). Mr. Scheumann asked if this will go through the sidewalk. Superintendent Gerber said it will. Mr. Stump motioned to



approve the sewer application. Mr. Scheumann seconded. The sewer application was approved unanimously by voice vote.

- Approve Excavating in ROW Applications:
  - 152 W. Centennial St. – NIPSCO (Post Completion): Superintendent Warren said the work was complete due to the urgency required for the repair. A permit was still required for follow-up thus this request. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - 805 W. Centennial St. – K&K Earth Moving: See earlier request in this meeting. Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
  - 1275 N. Oakland Ave – NIPSCO (Post-Completion): Superintendent Warren said the NIPSCO did not think they needed a permit for the moving of two poles, but he told them that anytime digging is done within the City limits a permit is required. They have, subsequently, supplied the City with the proper information. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - CR 7 S of CR 52 – Lochmueller Group: Superintendent Gerber said this work location is just south of the intersection on CR 7. A new 6” sanitary sewer line will be directionally bored. Two new fiber conduits will also be directionally bored. This is in conjunction with the Foraker, Southwest, and Tecumseh Acres sewer project. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.

- Approval of Accounts Payable Vouchers:

- Mr. Stump motioned to approve the 2023 Water APV’s Totaling \$227,343.96 and 2023 WWTP APV’s Totaling \$114,361.98. Mr. Scheumann seconded. The APV’s were approved unanimously by voice vote.

- Reports of City Officers:

- Fire Department: Chief Lehman requested approval of ride along time for the Plymouth Fire Department EMT Class. This would be for two students from Foraker FD to do their ride time on a Nappanee Ambulance. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.



- Utility Superintendent Gerber informed the Board that an inspection took place at the Wastewater Treatment Plant, and all went well. He commended the work of Shaun and the remainder of the staff for having all in order.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:54 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works