



## ***Board of Works Meeting – Minutes from March 13, 2023***

**Board of Works Members in Attendance:** Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

**Also Present:** City Attorney Brian Hoffer, Clerk-Treasurer Jeff Knight, 7 guests (6 IP, 1 OL) and one member of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:31 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from February 27, 2023: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- There were eight sewer bill adjustment requests. Utility Superintendent Geber commented that all was in order and recommended approval for each. Mayor Jenkins motioned to approve all eight requests as a group. Mr. Stump seconded. The sewer bill adjustments for 1005 Parkwood Dr., 303 E. Woodview Dr., 105 S. Locke St., 502 E. Van Buren, 207 E. Market St., 208 ½ E. Market St., 2050 Prairie Lane, and 405 W. Lincoln St. were approved unanimously by voice vote.
- There were no Reports of Committees, Boards, and Commissions and no Unfinished Business.
- New Business
  - Partial Pay App #10 – Park Restrooms – GM Development: Mayor Jenkins presented the request. Punch list items are being worked on. This is a pay app that has been held since October. The project seems to be in a place where the few punch list items remaining will allow this pay app to be released. Mr. Scheumann motioned to approve partial pay app #10. Mr. Stump seconded. Partial Pay App #10 was approved unanimously by voice vote.
  - Change Order #11 – Oakland Trail – R. Yoder Construction: Mayor Jenkins presented the request. This request covers additional work required for the pump, plumbing, electrical connection and associated site work for the waterfall arch feature at the top of the creek bed near hole 17 tee box. This was added after the project was let and requested by the Art Council. The cost of the change order is \$10,862 and increases the contract time by five days. Mr. Scheumann motioned to approve change order #11. Mayor Jenkins seconded. Change Order #11 was approved unanimously by voice vote.
  - Engineering Amendment – Airport and Miriam Water Tank Improvement – Commonwealth Engineers: Mr. Ryan LaReau (Commonwealth Engineers) presented the request. The City's

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: [jknight@nappanee.org](mailto:jknight@nappanee.org).



previous SRF loan DW #18032001, which funded the new well and transmission main project has \$62,435 remaining. It is proposed that these funds be utilized for this amendment to evaluate the storage tank and pressure filters and determine any necessary maintenance or improvements. The request is for the BOW's to consider amending the budget for additional services for a pressure filter inspection (cost \$6,750) and Clouse tank inspection (cost \$5,900). Total cost is \$12,650. Mayor Jenkins motioned to approve the engineering amendment. Mr. Stump seconded. The Engineering Amendment – Airport and Miriam Water Tank Improvement was approved unanimously by voice vote.

- Partial Payment #1 – West Market Street Water Main Ext. – Beer & Slabaugh: Mr. LaReau presented this request for work completed by Beer and Slabaugh on the West Market Street Water Main Extension. The payment application is for \$81,717.10. The majority of the work for this project is completed. Mr. Scheumann motioned to approve the pay app in the amount of \$81,717.10. Mr. Stump seconded. Partial Payment #1 was approved unanimously by voice vote.
- Change Order #3 – Water Tank Improvements Division A – Airport Tank – Caldwell Tanks, Inc.: Mr. LaReau presented this request which is a modification to the contract times and contract value for this project. Caldwell Tanks completed the work beyond the substantial completion and final completion dates within the contract. This change order extends the contract times to September 14, 2022, for substantial completion and November 14, 2022, for final completion. This change order reduces the contract value by \$37,000 to account for this delay and related damages to the City. Additionally, Caldwell Tanks is offering to waive additional costs of \$7,800 from BL Anderson for additional work and material related to establishing an adequate cellular signal at the new elevated storage tank site. The total reductive value with this change order is \$44,800. This will close out the project. Mr. Scheumann commented that he did not have any questions regarding this change order but that he hoped Commonwealth had all of the necessary documentation reflecting how late Caldwell Tanks was on this project and their performance and that it can be used against them in the future. Mr. LaReau nodded affirmatively, and Mayor Jenkins said yes. Mr. Scheumann motioned to approve the change order. Mayor Jenkins seconded. Change Order #3 was approved unanimously by voice vote.
- Approve Excavating in ROW Applications:
  - 102 Airline Dr. – New Paris Telephone/Community Fiber: Planning Superintendent Nunemaker presented the request. This is a new building that will be constructed on Airline Drive. This request is for the installation of fiber service. Mayor Jenkins



motioned to approve the request. Mr. Scheumann seconded. The request to excavate in the ROW was approved unanimously by voice vote.

- 1204 E. Walnut St. – NIPSCO: Superintendent Nunemaker presented the request. This is for installation of a 4” distribution main on Walnut and Marian Street as part of a larger project that is out in the county. He noted Street Superintendent Warren’s requirements for complete restoration. Utility Superintendent noted that this will cross several water mains. Mr. Stump motioned to approve the request. Mayor Jenkins seconded. The request to excavate in the ROW was approved unanimously by voice vote.
- McCormick Dr. – New Paris Telephone/Community Fiber: Superintendent Nunemaker presented the request. This is for new fiber lines along McCormick Creek. The lines will run behind the houses. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request to excavate in the ROW was approved unanimously by voice vote.
- CR 52/SR19 – R. Yoder Construction/Wellfield Subdivision: Superintendent Nunemaker presented the request. The work will consist of construction of a new water main, new sanitary main, and entrance drive construction for the new Wellfield subdivision. Additional approvals required are those from INDOT and the County. The work will be coordinated by Lawson-Fisher. Mayor Jenkins commented on the need for the asphalt plants to be open before doing the work. He asked what the time frame was for completion. Superintendent Nunemaker said the work would be completed during the week and not impact church access on the weekend. One week is their goal with no fixed start date at this time. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request to excavate in the ROW was approved unanimously by voice vote.
- Approve Sewer Connection:
  - 301 Dal Mar Way - RAME: Utility Superintendent Gerber presented the request. The McDonalds are putting a new building up on Dal Mar Way to the north of their existing building. They are requesting a new sewer tap. They have paid their fees. Superintendent Gerber recommended approval. Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. The sewer connection was approved unanimously by voice vote.



- Approve Driveway Application:
  - 301 Dal Mar Way – RAME: Superintendent Nunemaker presented the request. Access to the existing building has been by driving over a curb. The curb is being ruined. Now is the time, in conjunction with the construction of their new building, to make the improvement by creating a new curb cut and driveway access. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The driveway application was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
  - Mr. Stump motioned to approve the 2023 Water APV's Totaling \$190,698.07 and 2023 WWTP APV's Totaling \$197,073.49. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- There were no Reports of City Officers.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:56 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works