



Common Council Meeting – Minutes for February 13, 2023

Council Members in Attendance: Ben Leavitt, Dana Hollar, Amy Rosa, Kelbi Veenstra

Also Present: Mayor: Phil Jenkins, **City Attorney:** Brian Hoffer, **Clerk-Treasurer:** Jeff Knight, **Guests:** 4 (2 IP, 2 OL) and 1 member of the press (OL).

- Call to Order: Mayor Jenkins called the meeting to order at 7:00 pm and led the Council in the Pledge of Allegiance and an opening prayer.
- Roll Call: Council members listed above were in attendance.
- Approval of Minutes from the February 6, 2023, Council meeting: Councilman Hollar motioned to approve the minutes. Councilman Leavitt seconded. The minutes were approved unanimously by voice vote.
- There were no petitions or comments by citizens, and no reports of committees, boards, or commissions.
- Unfinished business:
 - 2nd Reading – Ordinance 1614 – Funds for CCMG and Federal Highway: Mayor Jenkins presented the ordinance for second reading. Councilwoman Rosa motioned to approve Ordinance 1614 on second reading. Councilwoman Veenstra seconded. Mayor Jenkins noted that Councilman Hollar was unable to attend the last meeting and updated him by commenting that these funds were to be used to deposit grant monies received for these specific purposes. Ordinance 1614 was approved unanimously by voice vote on second reading.
 - 2nd Reading – Ordinance 1617 – Amending Ordinance 1597 – 2022 Salary Ordinance: Mayor Jenkins presented the ordinance for second reading. This impacts specific police positions and increases the annual pay to \$1,000 for those particular jobs. Councilwoman Veenstra motioned to approve Ordinance 1617 on second reading. Councilman Leavitt seconded. Ordinance 1617 was approved unanimously by voice vote on second reading.
 - 2nd Reading – Ordinance 1618 – Amending Ordinance 1610 – 2023 Salary Ordinance: Mayor Jenkins presented the ordinance for second reading. He noted that this amends a few discrepancies from the original presentation. Councilman Leavitt motioned to approve Ordinance 1618 on second reading. Councilwoman Rosa seconded. Ordinance 1618 was approved unanimously by voice vote.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: jknight@nappanee.org.



- **New Business:**
 - **Resolution 769-23 – Approving Order of the Nappanee Planning Commission:** Mayor Jenkins presented the Order. This was approved by the Planning Commission last Thursday. Before going into the specifics of the Order, Mayor Jenkins introduced Heather James with Ice Miller who was attending the meeting via videoconference in case there were any questions about this Order. This order pertains to the new “Residential TIF” area the City is working to create. On January 24, 2023 the Redevelopment Commission approved a single-family residential housing development plan for Wellfield Residential Housing Economic Development Area. This process needs the approval of the Plan Commission and Common Council prior to the Commission holding a public hearing on the declaratory resolution. On February 28th the Redevelopment Commission will have the public hearing on the declaratory resolution confirming the housing plan. It will then go to the Economic Development Commission for their approval, and then back to Council for their final approval and setting up the bond parameters. Mayor Jenkins commented that this has already been presented and approved by the Wa-Nee School Board. Councilman Leavitt asked if the School Board had any issues. Mayor Jenkins said they did not. Councilwoman Rosa noted that while the school district would not benefit from the increased assessed tax value, they would benefit from increased enrollment from the new housing. Councilman Leavitt motioned to approve Resolution 769-23 – Approving Order of the Nappanee Planning Commission. Councilman Hollar seconded. Resolution 769-23 was approved unanimously by voice vote.
 - **Resolution 771-23 – Purchase Order Carry Forwards:** CT Knight presented the request for funds budgeted for projects that were underway during the year but not completed to be rolled forward to the next fiscal year. He walked through the various amounts proposed. Councilwoman Rosa motioned to approve Resolution 771-23 with a corrected date. Councilwoman Veenstra seconded. The resolution was approved unanimously by voice vote.
- **Approval of Accounts Payable Vouchers: 2023 APV’s Totaling \$77,721.50:** CT Knight said the APV’s consisted of normal course of business expenditures with the largest portion of approximately \$30,000 for Abonmarche Consultants and their work on the US 6 improvement project. Councilman Leavitt motioned to approve the APV’s. Councilwoman Veenstra seconded. The APV’s were approved unanimously by voice vote.
- **Reports by City Officers:** Mayor Jenkins noted the City held its first public meeting regarding the location of the new fire station last Tuesday. The City has received a lot of positive feedback. There will be

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another public meeting this Thursday. There are 14 possible locations for the fire station. Hopefully, after the next meeting, the number of potential locations can be narrowed down.

- Adjournment: With no further business to be discussed, Councilman Hollar motioned to adjourn the meeting and Councilwoman Rosa seconded. The meeting was adjourned at 7:18 pm by unanimous voice vote.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of the Council