



## ***Board of Works Meeting – Minutes from October 28, 2024***

**Board of Works Members in Attendance:** Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

**Also Present:** City Attorney Brian Hoffer, Clerk-Treasurer Jeff Knight, 10 Guests (9 IP, 1 OL) and one member of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance in person.
- Approval of the Minutes from October 14, 2024: Mr. Scheumann motioned to approve the minutes. Mr. Stump seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing items that are approvable by the various department heads was submitted. The items presented were 3 excavating in ROW requests. Mayor Jenkins motioned to approve the Consent Agenda. Mr. Scheumann seconded. The Consent Agenda was approved unanimously by voice vote.
- There were no petitions or comments by citizens and no reports from committees, boards, or commissions.
- Unfinished Business
  - Award Sale of Street Department Loader: Street Superintendent Warren recommended accepting the bid from Kent's Excavating for \$22,500. Mayor Jenkins motioned to accept the bid. Mr. Scheumann seconded. The bid from Kent's Excavating was accepted unanimously by voice vote.
  - Award Demolition of 152 W. Lincoln St.: Director of Economic Development Collins recommended accepting the bid from Beer and Slabaugh for \$38,800 to demolish the house. Director Collins commented that the work would begin on November 12 and finish by November 18. Mr. Scheumann motioned to accept the bid. Mr. Stump seconded. The bid from Beer and Slabaugh was accepted unanimously by voice vote.
- New Business
  - Weigand Partial Pay App #4: Mr. Landon Martin (Veridus) presented Partial Pay App #4 in the amount of \$536,344.82 from Weigand for work completed on the fire station. He told the BOWs that everything was in order. Mayor Jenkins motioned to approve Partial pay App #4. Mr. Scheumann seconded. Partial Pay App #4 for \$536,344.82 was approved unanimously.
  - Approve Sexual Abuse and Molestation Policy: Mayor Jenkins presented the new policy noting that it was established as a requirement from Selective Insurance. This will be for any City employees that work with children or seniors as well. CT Knight commented that the City already had a sexual harassment policy in place, but that policy did was not adequate and this new policy needed to be established. Mr. Stump motioned to approve the new policy. Mayor Jenkins seconded. The new Sexual Abuse and Molestation Policy was approved unanimously by voice vote.
  - Woodview Dr. Acceptance: Street Department Superintendent Warren presented the Indiana Department of Transportation Report of Contract Final Inspection and Recommendation for Acceptance. This document is the one the City will sign, send to the City's consultant, and they will send on to INDOT regarding acceptance of completion of the project. The second document is from IDEM that states everything is in compliance with



what IDEM required. Mr. Scheumann motioned to approve the acceptance of Woodview Drive. Mr. Stump seconded. Mayor Jenkins thanked Superintendent Warren for his work on this and commented that the contractors (Phend and Brown, and HRP) did an outstanding job of keeping the City and the residents along Woodview Drive informed. Superintendent Warren noted that it was about seven years ago that discussions began regarding work on Woodview Drive. The acceptance of Woodview Drive was approved unanimously by voice vote.

- Road Closure – Thankful Four Run: Mayor Jenkins introduced Mr. Mark Mikel (Director of The Center) who presented his request. Mr. Mikel commented that they have put this event on in Nappanee since 2007. The route is pretty much the same as in years past. There will be about 750 participants (700 in Nappanee and 50 in Colorado). The event has raised and awarded over \$150,000 in scholarship money. Mayor Jenkins thanked him for being here and all the work he has done. Mr. Mikel thanked the City as well. Mr. Scheumann motioned to approve the road closure request for the Thankful Four run. Mr. Stump seconded. The road closure request was approved unanimously by voice vote.
- Approval of APS Contract for Fire Station Alerting System: Mr. Landon Martin (Veridus) presented the contract for the Fire Station Alerting System. This is not included in the guaranteed maximum price of the contract as furniture, fixtures, and equipment were costs to be covered by the City. This is the first of the FFE items to be brought to the BOWs for approval. Quotes were obtained from three firms who provided demos on their systems. APS was selected and is being recommended by Veridus. When 911 is called, this system alerts the station and brings the lights up gradually. Mayor Jenkins motioned to approve the APS contract. Mr. Scheumann seconded. The APS contract was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
  - Mr. Stump motioned to approve the 2024 Water APV's Totaling \$111,989.72 and 2024 WWTP APV's for \$76,490.73. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- Reports from City Officers:
  - Water – The Monthly Water Utility Report and Service Line Inventory Notices were reported to the BOWs for review. No BOWs action was necessary.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:50 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works