



## ***Board of Works Meeting – Minutes from October 14, 2024***

**Board of Works Members in Attendance:** Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

**Also Present:** City Attorney Brian Hoffer, Clerk-Treasurer Jeff Knight, 16 Guests (16 IP) and one member of the press (OL).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance in person.
- Approval of the Minutes from September 23, 2024: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing items that are approvable by the various department heads was submitted. The items presented were 3 driveway permit applications, 6 excavating in ROW requests, 1 parking closure request, and 1 sewer connection request. Mayor Jenkins motioned to approve the Consent Agenda. Mr. Scheumann seconded. The Consent Agenda was approved unanimously by voice vote.
- There were no petitions or comments by citizens and no reports from committees, boards, or commissions.
- Unfinished Business
  - Receive Quotes for Sale of Street Dept. Loader: CT Knight received two sealed bids for the loader. The bidders were Kent's Excavation and Beer & Slabaugh. The bid from Kent's was \$22,500 and the bid from Beer & Slabaugh was \$14,000. Mayor Jenkins motioned to accept the bids and take them under advisement with a recommendation to come during the next BOWs meeting. Mr. Scheumann seconded. The bids were accepted unanimously by voice vote with a recommendation to come during the next BOWs meeting.
- New Business
  - Park Comprehensive Financial Plan (CFP) – Baker Tilly: Mayor Jenkins presented the document. This is to develop a comprehensive financial plan for the Park Department. This will help plan for future Park & Rec capital projects. The proposed cost is \$25,000 and was approved by the Park Board last week. Mr. Scheumann motioned to accept the proposal from Baker Tilly. Mr. Stump seconded. The proposal was accepted unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
  - Mr. Stump motioned to approve the 2024 Water APV's Totaling \$186,124.98 and 2024 WWTP APV's for \$75,697.56. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- Reports of City Officers:
  - Water – Monthly Utility Report: The report gave an update relating to the Water Departments operations. No action was required.
  - Fire – Leave of Absence: This request was for a leave of absence from volunteer paramedic duties from Erin Hubbard affective October 7, 2024. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The leave was approved unanimously by voice vote.



- Planning – Demolishing of 152 W. Lincoln Street: CT Knight received two sealed bids for the demolition of 152 W. Lincoln Street. The bidders were Beer & Slabaugh and John Mast Construction. The bid from Beer & Slabaugh was \$38,800 and the bid from John Mast Construction was \$45,200. Mr. Scheumann motioned to accept the bids and take them under advisement with a recommendation to come at the next BOWs meeting. Mr. Stump seconded. The bids were accepted unanimously by voice vote with a recommendation to come during the next BOWs meeting.
- Swearing in of Patrolman Justin McLaughlin: Mayor Jenkins administered the oath for Patrolman McLaughlin.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:43 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works