



Board of Works Meeting – Minutes from September 23, 2024

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

Also Present: Clerk-Treasurer Jeff Knight, 9 Guests (7 IP; 2 OL) and one member of the press (OL).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance in person.
- Approval of the Minutes from September 9, 2024: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing items that are approvable by the various department heads was submitted. The items presented were 1 driveway permit application, 2 excavating in ROW requests, and 1 sewer connection request. Mayor Jenkins motioned to approve the Consent Agenda. Mr. Stump seconded. The Consent Agenda was approved unanimously by voice vote.
- There were no petitions or comments by citizens and no reports from committees, boards, or commissions.
- Unfinished Business
 - Award John Street Service Line Replacement Project: Mr. Ryan LaReau (Commonwealth Engineers) recommended Beer & Slabaugh receive the project based upon their bid of \$468,813.20. The engineering estimate was \$448,350. There are sufficient contingency funds in the SRF project to cover the cost. Everything is in order and City Attorney Hoffer has reviewed the documents. He noted that Beer & Slabaugh intends to proceed with the project in the spring of 2025. Mr. Scheumann motioned to approve awarding the project to Beer & Slabaugh. Mr. Stump seconded. The awarding of the project to Beer & Slabaugh was approved by unanimous voice vote.
- New Business
 - Trick-or-Treat Times – Thursday, October 31, 2024, from 5:00 pm until 7:00 pm.: Mayor Jenkins motioned to set the trick-or-treat times as 5:00 pm to 7:00 pm on October 31, 2024. Mr. Stump seconded. The trick-or-treat time was approved unanimously by voice vote.
 - Approve Contract Amendments and Guaranteed Maximum Price: Mr. Landon Martin (Veridus Group – Owner’s Representative) presented the guaranteed maximum price for the fire station project not to exceed \$9,518,046. This does not include the cost of the Owner’s Rep fee nor does it include FF&E. The contract has been reviewed by Veridus, City Attorney Hoffer, and Mayor Jenkins. Mayor Jenkins added that many of the changes to the amendment were to tie all the documents together. Mr. Martin concluded noting Weigand received a good coverage in bidders on the various aspects of the construction. Mr. Scheumann motioned to approve the guaranteed maximum price as outlined in the document. Mr. Stump seconded. The guaranteed maximum price and contract amendments were approved unanimously by voice vote.
 - Approve Fire Station Pay Application #3 – Weigand: Mr. Martin presented pay application #3 from Weigand for work completed thus far on the fire station. The amount of pay application #3 was \$300,116.54 and it pertains to site and foundation work. Veridus reviewed the pay application and recommended payment. Mayor Jenkins motioned to approve pay application #3 in the amount of \$300,116.54. Mr. Scheumann seconded. Pay application #3 was approved unanimously by voice vote.



- Approve Contract for Baby Box: Mayor Jenkins described the baby box as being a place where someone who has decided they do not want the baby to be able to surrender that baby at the fire station. The box has heating, air conditioning, and oxygen. Use of the box sends a notification to the paramedics who will get the baby up to the hospital. The company who provides the box the City will be leasing is Safe Haven Baby Boxes, Inc. located in Woodburn, Indiana. Mr. Scheumann motioned to approve the contract pending review by Mayor Jenkins and City Attorney Hoffer. Mr. Stump seconded. The contract was approved unanimously by voice vote pending review as noted.
- Approval of Accounts Payable Vouchers:
 - Mr. Stump motioned to approve the 2024 Water APV's Totaling \$136,508.13 and 2024 WWTP APV's for \$116,969.93. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- Reports of City Officers:
 - Travel Authorization – Fire: The request was for a member of the fire department to attend a radio programming class (2024 EF Johnson Armada Programming Class) October 1 & 2, 2024 in Plainfield, IN. They will be taught how to program the fire department's radios and then return and get the fire department's phones updated. The Fire Department currently owns the software for the radios. The class is free, so the only cost is travel. Mayor Jenkins motioned to approve the travel request. Mr. Stump seconded. The travel request was approved unanimously by voice vote.
 - Alliance Training – WWTP: WWTP Superintendent Kern requested permission for he and Mr. Bob Ivin to attend the Alliance fall conference in Fort Wayne on 10/23 and 10/24. This is a continuing education seminar that earns credits for their water and wastewater licensing. The cost is \$510. Mr. Scheumann motioned to approve the training request. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
 - Ford Truck Plow – WWTP: Superintendent Kern requested permission to purchase a new Western snowplow package from Riggs Outdoor Power in the amount of \$9,606.45. Mr. Scheumann motioned to approve the purchase of a Western snowplow from Riggs in the amount of \$9,606.45. Mr. Stump seconded. The request was approved unanimously by voice vote.
 - Auction Authorization – WWTP: Superintendent Kern requested the Board declare their 2000 GMC pickup truck obsolete. The condition of the truck would not be of value for trade-in. The truck will go to auction on October 4, 2024. Mayor Jenkins motioned to approve declaring the truck obsolete and entering it in the auction October 4, 2024. Mr. Scheumann seconded. The truck was declared obsolete and approved to be auctioned October 4, 2024, by unanimous voice vote.
 - Hiring of Police Officer: Police Chief Rulli requested approval to hire Mr. Justin McLaughlin as a Probationary Patrolman. His start date will be Monday, September 30th, 2024. Mayor Jenkins motioned to approve the hiring of Mr. McLaughlin as a Probationary Patrolman. Mr. Scheumann seconded. The hiring of Mr. McLaughlin as a Probationary Patrolman was approved unanimously by voice vote.



Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:53 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works