



Board of Works Meeting – Minutes from June 22, 2024

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

Also Present: City Attorney Brian Hoffer, Clerk-Treasurer Jeff Knight, 25 Guests (24 IP, 1 OL) and one member of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance in person.
- Approval of the Minutes from July 8, 2024: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing items that are approvable by the various department heads was submitted. The items presented were 3 driveway permits, 13 excavating in ROW requests, 2 parking/sidewalk closure requests, 1 road/alley closure request, and 4 sewer connection requests. Mr. Scheumann motioned to approve the Consent Agenda. Mr. Stump seconded. Mayor Jenkins and Planning Superintendent Nunemaker gave an update on the sewer connection for Living Gospel Church. The Consent Agenda was approved unanimously by voice vote.
- There were no petitions or comments by citizens, no reports from committees, boards, or commissions, and there was no unfinished business.
- New Business
 - Fire Station Pay App #1 - Weigand: Mayor Jenkins discussed the status of the project. This is a design build project. Construction documents are being discussed at this point. The contractor has begun moving dirt at the location. This pay app is for architectural and engineering fees and preconstruction services in the amount of \$358,542.50. Mayor Jenkins motioned to approve pay app #1. Mr. Scheumann seconded. The proposal was approved unanimously by voice vote.
 - John Street Water Service Task Order 2024-04 – Commonwealth Engineering: Mayor Jenkins introduced Mr. Ryan LaReau (Commonwealth) who made the presentation. This is a continuation of the SRF (2020 water project) project that included the water tower and water mains and services. This phase will use the contingency funds remaining in the bond. As noted above the funds will be used for the design and replacement of water services along John Street (between Main and Jackson). This task order covers the newly increased scope that will impact the water services along the north side as well as abandonment work on an old 4" water main. The new construction schedule is estimated to take six or seven weeks. The initial estimated cost was \$250,000. With these changes, the cost is estimated to be \$400,000. There is approximately \$600,000 of contingency remaining which is more than sufficient to cover the costs. The intent is for Commonwealth Engineering to come back at the next BOWs meeting on August 12th seeking approval to put this out for bids. Water Superintendent Van Voorst noted the importance of abandoning the 4" water main as it is very brittle. Mr. Scheumann motioned to approve the alley closure req. Mr. Stump seconded. Task Order 2024-04 was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
 - Mr. Stump motioned to approve the 2024 Water APV's Totaling \$137,877.67 and 2024 WWTP APV's for \$58,375.95. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.



- Reports of City Officers:
 - Planning Department: Superintendent Nunemaker gave an update on the Grace Point Church agreement. This will be presented for approval at the next BOWs meeting.
 - Fire Department: Chief Lehman requested approval for hiring three new firefighter/EMTs effective with today's date of July 22nd, 2024. The new firefighter/EMTs are David Aaron Barker, Wesley Coulter, and Sean Manges. Mayor Jenkins motioned to approve the hiring. Mr. Scheumann seconded. The hiring of the new firefighter/EMTs was approved unanimously by voice vote.

Mayor Jenkins then swore in each of the new firefighter/EMTs.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:45 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works