



## ***Common Council Meeting – Minutes for July 15, 2024***

**Council Members in Attendance:** Ben Leavitt, Austin Yoder, Dustin Geyer

**Also Present:** Mayor Phil Jenkins **City Attorney** Brian Hoffer, **Clerk-Treasurer** Jeff Knight **Guests:** 4 (3 IP, 1 OL), and two members of the press (1 IP, 1 OL) were in attendance.

- Call to Order: Mayor Jenkins called the meeting to order at 7:00 pm and led the Council in the Pledge of Allegiance and offered the opening prayer.
- Roll Call: Council members listed above were in attendance in person.
- Approval of Minutes from the July 1, 2024, Council meeting: CM Geyer motioned to approve the minutes. CM Leavitt seconded. The minutes were approved unanimously by voice vote.
- There were no petitions or comments by citizens and no unfinished business.
- Reports of Committees, Boards, and Commissions:
  - CT Report for June 30, 2024: CT Knight presented the mid-year CT report and also included a year-over-year revenue and balance comparison. CM Geyer asked where the special distribution the City has received the last two years comes from and if it is something that can be counted on annually in the years ahead. Mayor Jenkins responded that these funds come from the State. They estimate what the income tax revenues will be for the upcoming year. After April 15th, if the tax revenue exceeds their estimate, then they issue a special distribution. CT Knight noted that this is not a revenue that can be counted on. The City received special distributions the last two years, but did not receive a special distribution the year prior. CM Geyer asked what CT Knight's thoughts were regarding the CD's that will be maturing in the near future. CT Knight said that he would have to wait and see what happens with the Federal Reserve and their decision to either leave interest rates where they are or reduce them. Then he explained how the process of investing the City's funds works. CM Leavitt expressed his appreciation for the year-over-year comparison. CM Leavitt motioned to approve the CT Report for June 30. CM Yoder seconded. The CT Report was approved unanimously by voice vote.
- New Business:
  - Resolution 780-24 – Reimbursement Resolution for Fire Station: Mayor Jenkins presented the resolution. This resolution approves the City being able to use its funds to pay costs out of pocket until the Bond is in place. Once the Bond is in place, the City will reimburse itself for the up-front costs. Bond funds will be used first and then the City's funds will be the last in. CM Geyer inquired if the appraisals have been completed. Mayor Jenkins said yes, and that the collateral coverage is roughly \$13 million. The project costs are estimated at \$10.5 million. CM Geyer asked how quickly the City will have access to the bond proceeds. Mayor Jenkins explained the process. The funds should be available in October. CM Geyer asked if there would be significant project costs between now and October. The mayor responded there will be but that there are adequate funds on hand to cover the costs. CM Yoder motioned to approve the resolution as presented. CM Geyer seconded. The resolution was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers: City 2024 APV's Totaling \$729,021.53: CT Knight presented the APV's and discussed the major expenditure items. CM Geyer motioned to approve the APV's as



presented. CM Leavitt seconded. The APVs were approved unanimously by voice vote. Street Superintendent Warren asked if the new electric vehicle invoice (approximately \$75,000) was included in these APVs. CT Knight said no, it will be in the next meeting.

- Reports by City Officers:

- Fire Department – Report presented without comment.
- Police Department – Report presented without comment.
- Street Department – Street Superintendent Warren updated the Council regarding the status of the Woodview Drive project and what the potential remaining expenses could be. The project is not complete yet but is in the late stages with some restoration and other work being done on the golf course. CM Geyer asked if the work being done was all billable. Superintendent Warren said yes because First Group has a representative onsite when the work is being completed. The City should receive construction engineering invoices in July and August, with the one received in August being the final one for the project. There may be a very small bill in September based upon final conversations with INDOT. It is anticipated that the final invoice will be around \$8,000. Superintendent Warren and Mr. Evan Laviolette (First Group) estimated that there is about \$15,000 remaining to be billed to the City. The project is being completed under budget. CM Geyer asked if the State will reimburse the City for proceeds that it spent upfront if the project comes in under budget. Superintendent Warren said yes. CM Geyer asked if there was any warranty on the project or if the City will have to absorb the cost if anything catastrophic happened over the winter. Superintendent Warren and Mr. Laviolette said there is a warranty in place and a two-year bond to cover that type of cost. CM Geyer asked when the warranty went into effect. Superintendent Warren said it is from a date back in October/November. This discussion was for information purposes only. No Council action was necessary.

Superintendent Warren concluded by telling the Council that the Planning Department received the new electric vehicle last Thursday and it looks beautiful. He will try to make it available for the Council to see at the next meeting.

- Adjournment: With no further business to discuss, CM Leavitt motioned to adjourn the meeting and CM Yoder seconded. The meeting adjourned at 7:43 pm by unanimous voice vote.

\_\_\_\_\_  
Mayor Jenkins

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of the Council