



## ***Board of Works Meeting – Minutes from June 24, 2024***

**Board of Works Members in Attendance:** Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

**Also Present:** City Attorney Brian Hoffer, City Finance Office Manager Nikki Ramer, 14 guests (13 IP; 1 OL) and two members of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: Members listed above were in attendance in person.
- Approval of the Minutes from June 10, 2024: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Approval of Consent Agenda: A Consent Agenda containing items that are approvable by the various department heads was submitted. The items presented were 3 Excavating in ROW requests. Mr. Stump motioned to approve the Consent Agenda. Mr. Scheumann seconded. The Consent Agenda was approved unanimously by voice vote.
- Petitions or Comments by Citizens: A sewer bill adjustment request was submitted by the owner of 1046 Blackstone Blvd after he filled his pool. Mayor Jenkins recused himself due to a potential conflict as the owner is a relative. Water Superintendent Van Voorst presented the request and his rationale for approving the adjustment as well as mentioning the rationale from Office Manager Ramer for not providing the adjustment (she referenced state statute IC 8-1.5-3.5-3 and IC 8-1.5-3.5-4). Currently, the adjustments are provided May through September for those watering their yards are gardens. Superintendent Van Voorst noted that his staff fills pools from the hydrants (when available) year-round without the resident incurring sewer charges. He thought it would be best to issue the adjustment or that the policy needs to be changed. Office Manager Ramer stated that similar requests were declined in the past. If this is approved, then the governing ordinance will need to be changed for future similar requests. Mr. Scheumann agreed with Ms. Ramer and thought the ordinance may need to be reviewed. He recommended tabling this request and letting City Attorney Hoffer review it. Attorney Hoffer concurred, noting that he has not had time to review this request in detail. Mr. Scheumann motioned to table the request until the next BOWs meeting. Mr. Stump seconded. The request was tabled with 2 ayes, 0 nays, and 1 recusal/abstention.
- There were no reports from committees, boards, or commissions.
- Unfinished Business:
  - Lawson-Fisher CCMG Bid Recommendation: Ms. Kristine Szalajko (Lawson-Fisher) presented the recommendation for the contract to go to Milestone Contractors North, Inc. in the amount of \$819,485. The engineer's estimate for the project was \$1,107,814. Mayor Jenkins motioned to approve the recommendation and authorization for him to sign the award. Mr. Scheumann seconded. The recommendation was approved unanimously by voice vote.
  - Receiving EV Quotes for Planning Department: Mayor Jenkins received one sealed submittal from McCormick Motors (Nappanee) in the amount of \$75,325. Street Superintendent Warren commented that he had estimated the value of the vehicles to be somewhere between \$50,000 and \$150,000 and therefore requested three quotes. McCormick was the only one that responded. Mayor Jenkins reiterated that this is part of the grant the City received for the acquisition of electric vehicles. Mayor Jenkins motioned to take this quote under advisement and then make a final award decision at the next BOWs meeting. Mr. Stump seconded. The quote was taken under advisement unanimously by voice vote.



- New Business
  - Street Closure Application for FCDC Street Fair: Mayor Jenkins presented the request for August 31<sup>st</sup> from 4:00 pm until 10:00 pm. Street Superintendent Warren had no issue with the request. Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
  - Mr. Stump motioned to approve the 2024 Water APV's Totaling \$98,410.52 and 2024 WWTP APV's for \$80,764.86. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- Reports of City Officers:
  - Police Department – Chief Rulli
    - Chief Rulli presented a memo regarding the resignation of Officer Bradberry. His last day will be July 7<sup>th</sup>. Mayor Jenkins motioned to approve the resignation effective July 7<sup>th</sup>. Mr. Scheumann reluctantly seconded. Officer Bradberry's resignation was approved unanimously by voice vote effective July 7<sup>th</sup>.
  - Water – Superintendent Van Voorst gave an update regarding the City's and Commonwealth Engineering's project on John Street. The project is for the connection of the services on John Street to the 10" water main on the south side of the road. There are 12 additional lines (33 in total) that need to be connected. This was for informational purposes. No action was necessary at this time.
  - Planning Department – Superintendent Nunemaker informed the Board that there will be a workshop for a motorized trail between Wakarusa and Nappanee tomorrow at the library between 4:30 pm and 6:30 pm.
  - Mayor Jenkins noted that the 4<sup>th</sup> of July parade (the City's 150<sup>th</sup> anniversary) is next week. There will be a deck-your-bike event on July 3<sup>rd</sup> at the library beginning at 4:00 pm. There will be fireworks around 10:00 pm on the 4<sup>th</sup> from Stauffer Park.

Adjournment: With no further business to discuss, Mr. Scheumann motioned that the meeting be adjourned. Mr. Stump seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:51 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works